

Minutes of the meeting of the Edinburgh Airport Noise Review Panel (EANRP) on 23rd February 2021

The meeting was held remotely via Microsoft Teams.

Attendees : **Robert Carr**, EACC Chair and Joint Convener of EANRP , **Cllr Kevin Lang** as EACC EANRP representative and Joint Convener of EANRP, **Janice Hogarth** as Secretary to the EACC (and minute taker for the EANRP), **Lindsay Cole**, the Chair of EANAB and member of EACC, and **Ray Godfree, Pippa Plevin & Bruce Finlayson** as EANAB EANRP representatives. **Gordon Robertson** as EAL Representative.

It had been agreed that Robert would chair this meeting and Kevin the following one.

Approval of Draft Minutes of meeting on 9th February 2021 and matters arising

The draft minutes of the previous meeting of 9th February were amended regarding the solution for people responding to the survey

Pippa had advised on the solution to the issue of a person wanting to legitimately submit different responses because of different roles by clearing the cookies in their browser, as it keeps track of the IP of the device used, or by using a different device.

The minutes were then approved together and there were no matters arising.

Update on distribution of consultation/survey paper including by EAL via social media channels and website, and responses

Janice reported that there had been 28 responses to the consultation to date with 12 from Community Councils and the remainder from individuals.

Gordon advised that he would broaden the reach of the consultation via EAL social media channels as promised. **(Action : Gordon Robertson : to broaden the reach of the consultation via EAL social media channels)**

Discussion followed on the reminder email that would be sent out to encourage more people to respond and it was agreed that the timing of this should correspond with the social media activity. The e mail should advise that the consultation was trying to reach as many members of the public as possible. It would also highlight that although the panel were utilising the channel of EAL for e mails, that the panel was truly independent of EAL. It would recommend that a person wishing to legitimately submit different responses because of different roles should clear the cookies in their browser, as it keeps track of the IP of the device used, or by using a different device. It was decided that the email drafted by Kevin would be sent first and followed by EAL's social media channels to broaden the reach. **(Action : Kevin Lang to draft the reminder email re the consultation)**

Review of questions for EAL

Bruce had created a list of questions for EAL which had subsequently been worked on in conjunction with Robert and had been forwarded to EANRP members. Gordon stated he had no issue with the questions but added that the answers may well lead to further questions and that EAL intended to provide a response to the survey which itself might prompt further questions. It was agreed that the responses to the survey by EAL and others, and the comments of interviewees, were likely to

necessitate further questions for EAL. That was understood and accepted by Gordon. The engagement process with all interested stakeholders including consultees who had produced responses to the survey that deserved further exploration was likely to be an iterative one. The overarching principle would be fairness to everyone. A situation where numerous questions were put to any person, including EAL, with a short timescale for a response was to be avoided. Robert would circulate another version of the questions for EAL, EANRP members should provide any further questions to Robert by Friday, following which Robert would send the final version of the questions to EAL. **(Action : Gordon Robertson to respond to the survey for EAL by Monday 1 March, Robert Carr to circulate another version of the questions for EAL, EANRP members to provide any further questions to Robert by Friday, following which Robert to send the final version of the questions to EAL)**

Engagement with EANAB

Robert asked for thanks to be recorded to Kevin for his email which had been sent to EANAB members offering interviews. Robert advised that some had already responded and some interviews had been arranged with some including Janice Hogarth and some without. It was noted that not every panel member had responded to date. Robert encourage the EANAB members on EANRP to request an interview.

Bruce advised that there had been two resignations from EANAB and asked if they should be given an opportunity for an interview. This was agreed and Bruce will contact them accordingly. **(Action : Bruce Finlayson to communicate with the two resigned EANAB members)**

It would be clarified with interviewees the information which they were content could be shared with all EANRP members and that which they wished to remain confidential to Kevin and Robert, and where applicable Janice.

Process for the analysis of survey results

The process of analysis would depend on the scale of the responses and the capacities of survey monkey. It was agreed that every panel member should get a copy of every response and every response should be viewed singly via some form of document sharing where the data would be held in one place but that all panel members have access to that data. It was suggested that by the end of the first week of March, there would be a better idea on the scale of responses.

It was agreed that a thematic process for the analysis of survey results was likely to be the most efficient and effective. **(Action : Gordon Robertson to identify a data depository that all EANRP members would be able to access to review and analyse the consultation responses that would be secure and password protected)**

Discussion then turned to engagement with other noise boards and whether EANAB should be doing this. There were further comments on what resource EAL be giving to EANAB and what do other airports of a comparable size offer, and how are other airport models used. **(Action : Gordon Robertson to identify what resources and funding was provided by the operators of other comparable airports to the established noise boards at those airports)**

AOCB

The next meeting will take place on Tuesday 9th March at 1830 with Kevin in the chair