

## **Minute of the meeting of the Taskforce for the review of EANAB on 4<sup>th</sup> August 2020**

The meeting was held remotely via zoom.

### **Attendees**

**Lindsay Cole**, the Chair of EANAB as temporary Taskforce Convener, and **Ray Godfree** as EANAB Taskforce representative. **Robert Carr**, EACC Chair, **Kevin Lang** as EACC Taskforce representative and **Janice Hogarth**, as Secretary to the EACC (and minute taker for the Taskforce)

### **Observers**

**Anna Light** from EAL in attendance as an observer. (Apologies received from Gordon Robertson)

### **Approval of Previous Minutes**

Minutes of the previous meetings of 16<sup>th</sup> July & 27<sup>th</sup> July were approved.

### **Matters Arising**

The e mail communication from some members of the EANAB Board to Lindsay Cole and their requests, including to delay today's meeting, was considered. After discussion, it was agreed that the current meeting would proceed given the limited purposes of the meeting.

### **Appointment of Chair**

After discussion It was proposed and agreed that Robert Carr and Kevin Lang should be the Joint Conveners of the Taskforce.

### **DPA/GDPR**

The notices and statements required by DPA/GDPR were in place for each of Robert Carr, Janice Hogarth and Kevin Lang as they were Taskforce members in their capacities as members of EACC. Lindsay Cole was a member of both EACC and EANAB. Notices and statements were in place for EAL employees. Others would investigate their positions and report back.

### **Scoping of Remit**

There was a discussion about remit and questions/subjects for consideration by the Taskforce. It was felt that there should be a wide-ranging scope relating to what EANAB is. Where is it now ? Where does it want to be? How can it get there? Is it achieving what it is meant to ? If it is not doing what it should do, why is that ? How has it managed to achieve things? This would involve assessing best practice by noise boards and airports engaging with communities affected by noise.

It was agreed full consultation of current EANAB Board members to assess their views and also with communities to assess what EANAB should be doing and whether it was fairly representing the community, was all essential. This could then lead to reviewing the effectiveness of arrangements and making recommendation for any change.

The review should consider the Board's terms of reference which Ray Godfree quoted:

*“to create and maintain an impartial pathway for the Community at large to engage with Edinburgh Airport Limited (EAL) in the understanding and resolution of issues relating to aircraft noise associated with Edinburgh Airport (EDI), with the primary aim of minimising the noise impact on affected or potentially affected communities.”*

Ray agreed to forward the EANAB terms of reference and memorandum of understanding.

Kevin suggested the following remit ::

*To review the effectiveness of the arrangements currently in place through EANAB for Edinburgh Airport to engage on noise issues arising from its operations, and to make recommendations for change.*

*In doing so, the task force will;*

*- consider the existing parameters for the operation of EANAB, including the code of conduct, terms of reference and memorandum of understanding in place with Edinburgh Airport.*

*- seek to understand different views through direct engagement with members of EANAB, representatives of Edinburgh Airport, and other stakeholders from communities impacted by noise.*

*- examine the latest national guidance and examples of good practice being seen at other airports.*

## **Methodology to be adopted & reporting requirements**

Short concise minutes should be distributed to EANAB, EACC & EAL after each meeting.

A timetable should be drawn up with a conclusion date set of maybe the end of this year.

It was recommended that conversations should be offered with each member of EANAB to take place in groups of individually to establish what is working and what is not. This could be in the form of splitting up Taskforce members to hold individual discussions. A list of 10 – 12 questions following input from EANAB should be put together to maintain consistency in discussion with all relevant stakeholders.

Ray noted that most board members represent community council but he questioned the awareness of the general public about EANAB

There are 62 community council but not all choose to be involved but are than any missing that should be ? Is there enough diversity and disability representation ?

Kevin added that it was very important that local authority elected representatives were consulted about and were engaged with EANAB.

Robert Carr observed that it was important that the Taskforce followed and was seen to follow best practice in consultation. For example, the practice of committees of the Scottish Parliament was for information to be ingathered and for a consultation document to be created with a number of questions. That consultation document would be widely circulated and responses collated and considered. Key people would be consulted in person.

### **Consideration of Communications**

For total transparency throughout, minutes would be sent to and be loaded onto EANAB & EAL website and details forward to committee members of EACC.

### **Stakeholder List**

It was agreed to widen the list to include MP's, MSP's ,CAA,NATS, local councillors, council executives with responsibility for noise and any other relevant bodies. Anna Light will forward a list of the potential groups that might be included.

### **AOCB**

Everyone was asked to contribute to the 10 – 12 questions for the next meeting.